

To: Members of the Shadow Oxfordshire Health & Wellbeing Board

Notice of a Meeting of the Shadow Oxfordshire Health & Wellbeing Board

Thursday, 26 July 2012 at 2.00 pm

Meeting Rooms 1 & 2, County Hall, Oxford OX1 1ND

Peter G. Clark.

Peter G. Clark
County Solicitor

July 2012

Contact Officer: **Julie Dean Tel: (01865) 815322**
Email: julie.dean@oxfordshire.gov.uk

Membership

Chairman – Councillor Ian Hudspeth
Vice Chairman - Dr Stephen Richards

Board Members:

| | |
|--|---|
| Councillor Mark Booty (West Oxfordshire District Council) | Chairman of the Health Improvement Board |
| Sue Butterworth | Chair of Public Involvement Network |
| Councillor Louise Chapman (Oxfordshire County Council) | Chairman of the Children & Young People's Board |
| Councillor Arash Fatemian (Oxfordshire County Council) | Chairman of the Adult Health & Social Care Board |
| John Jackson | Director for Social & Community Services |
| Dr Mary Keenan | Vice Chairman of the Children & Young People's Board |
| Dr Joe McManners | Vice Chairman of the Adult Health & Social Care Board |
| Dr Jonathan McWilliam | Director of Public Health |
| Councillor Val Smith (Oxford City Council) | Vice Chairman of the Health Improvement Board |
| Jim Leivers | Director for Children's Services |

Notes:

- **Date of next meeting: 22 November 2012**

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Fax: 01865 783195 Media Enquiries 01865 323870

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 8)**

To approve the Note of Decisions of the meeting held on 22 March 2012 (HWB5) and to receive information arising from it.

6. **Amendment to Terms of Reference for the Health & Wellbeing Board**

2:05
5 minutes

Person(s) Responsible: Members of the Health & Wellbeing Board
Report presented by: Peter Clark, Monitoring Officer and Head of Law & Culture

Action required: To amend the Shadow Health & Wellbeing Board's Terms of Reference as agreed at the 24 November 2011 meeting, to include a proposal that a senior officer of the Oxfordshire Clinical Commissioning Group be added to the list of officers in attendance at Health & Wellbeing meetings.

7. **Joint Strategic Needs Assessment (Pages 9 - 24)**

2:10
10 minutes

Person(s) responsible: Members of the respective Partnership Boards
Reports presented by: Director of Public Health

- (a) Joint Strategic Needs Assessment (JSNA) – Briefing on the process for revision of JSNA Dr McWilliam will present detailed plans for a thorough revision of the JSNA during 2012 – 13 (**HWB7(a)**). For discussion.
- (b) Highlight Report on 2010 – 11 Data Refresh – JSNA. Dr McWilliam will present a report, for the Board's information, on the information used to set the context for Health & Wellbeing priority setting (**HWB7(b)**).

Action required: members of the Board are asked to consider the following questions:

- (a) are you content with the vision and governance of the JSNA?**
- (b) are there any amendments or changes in emphasis that you would like to see?**

8. Joint Health & Wellbeing Strategy (Pages 25 - 56)

2:20
30 minutes

Person(s) Responsible: Members of the Health & Wellbeing Board
Reports presented by: Director of Public Health

- (a) Report on the consultation and summary of recommended changes
Dr McWilliam will present an overview of the consultation undertaken and a summary of the responses received **(HWB8(a))**

Action Required: to discuss the public consultation results and to debate, decide on and agree on the specific issues raised in this paper.

- (b) Approval of final draft Joint Health & Wellbeing Strategy
The post-consultation draft Strategy is attached for consideration **(HWB8(b)(i))**.

As part of the discussion, the Board will need to be mindful of the potential impact on individuals, communities and organisations, including those that share protected characteristics under the Equality Act 2010. To this end, the Service and Community Impact Assessment is attached at **HWB8(b)(ii)** for information.

Action Required: to approve the finalised draft Strategy as set out at HWB8(b)(i).

9. Reports from Partnership Boards

2:50
15 minutes

There will be oral updates from the Chairmen of each Partnership Board in order to provide information on recent progress.

- Children & Young People
- Health Improvement
- Adult Health & Social Care

Action Required: to note the reports.

10. Performance Reports from Partnership Boards (Pages 57 - 66)

3:05

15 minutes

Person(s) Responsible: Members of the Health & Wellbeing Board
Person giving report: Director of Public Health

The following reports will be submitted:

- (a) Summary performance report **(HWB10(a))**
- (b) Reports on performance issues in relation to:
 - (1) NHS Health Checks (HWB10(b)(i))**
 - (2) Young People not in Education, Employment or Training (HWB10(b)(ii))**

Action required: Members of the Health & Wellbeing Board are asked to note this information and agree the proposed approach to performance reporting.

11. Themed Discussion - Frail, Older People (Pages 67 - 72)

3:20

25 minutes

There will be a discussion on a range of issues identified in Oxfordshire in relation to frail, older people and how they are being addressed. A background paper, submitted by the Director for Social & Community Services (OCC) and the Interim Director of Planning & Development (OCCG) is attached at **HWB11**.

12. Briefing on the White Paper on Adult Social Care

3:45

20 minutes

Person(s) responsible: Members of the Health & Wellbeing Board
Person giving the report: Director of Social & Community Services

John Jackson will give a presentation on the recently published White Paper on Adult Social Care, highlighting the implications for the work of the Board.